



# GETTING YOUR NEIGHBOURHOOD PLAN OFF TO A FLYING START

**One day bespoke workshop guiding you through how to get started and what is involved in producing your Neighbourhood Plan.**

## SUGGESTED AGENDA FOR WORKSHOP

**10.00am:** Introductions and aims for the day. Neighbourhood planning, the national picture.

**10.15am:** Drafting a set of aims for your Neighbourhood Plan

**11.00am:** Exercise to write a vision for your Neighbourhood Plan

**11.45am:** Project planning – consultation ideas and steps through to referendum, stakeholder mapping, skills audit, terms of reference and declarations of interest

**12.15pm:** Working lunch together - introduction to character assessment work

**12.45pm:** Walk round the parish – beginnings of character assessment

**1.45pm:** How to draft a set of objectives

**2.30pm:** How to draft a set of policy ideas based on consultation

**3.30pm:** Briefing for running a policy ideas workshop with the community

**4.00pm:** Summary of actions, next steps and close

Costs are based on a day of preparation, a day of delivery and a day of follow up.  
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